

**Amendment -2** to RFP Number: KGB/ITW/02/PR&SC/2020-21 dated 15-12-2020

FOR SUPPLY, INSTALLATION AND MAINTENANCE OF PASSBOOK PRINTERS, LASER PRINTERS, DOT MATRIX PRINTERS AND SCANNERS

The amendment to the RFP are covered in this document.

All other instructions, terms & conditions of the above KGB/ITW/02/PR&SC/2020-21 dated 15-12-2020 and Amendment 1 dated 21-12-2020 remain unchanged.

**Date: 24-12-2020**

**General Manager**

<b>Addendum Item No.1</b>		
RFP Page No. 12 & Page No.14	<u>C.DELIVERABLES &amp; SERVICE LEVEL AGREEMENTS (SLAs)</u>	1. Delivery & Installation. 2. Payment Terms.

<b>Original Clause</b>	<b>Revised clause</b>
<ul style="list-style-type: none"> <li>Delivery of all Passbook Printers, Laser Printers, Dot Matrix Printers and Scanners should be within <b>4 weeks</b> from the date of acceptance of the Purchase Order. Vendor has to arrange for road permit at his own cost. It will be the sole responsibility of the vendor to submit any form required for release of shipment from the check post.</li> <li>The successful bidder should ensure installation of the delivered Hardware &amp; Software and complete all the works specified in the Scope of Work at the bank branch/office within <b>2 weeks</b> from the date of delivery of all the materials for each ordered locations.</li> </ul>	<ul style="list-style-type: none"> <li>Delivery of all Passbook Printers, Laser Printers, Dot Matrix Printers and Scanners should be within <b>6 weeks</b> from the date of acceptance of the Purchase Order. Vendor has to arrange for road permit at his own cost. It will be the sole responsibility of the vendor to submit any form required for release of shipment from the check post.</li> <li>The successful bidder should ensure installation of the delivered Hardware &amp; Software and complete all the works specified in the Scope of Work at the bank branch/office within <b>3 weeks</b> from the date of delivery of all the materials for each ordered locations.</li> </ul>

**1. Rescheduled - Payment Terms:**

1.1. Payment Schedule will be as under :

<b>SL NO</b>	<b>PAYMENT STAGES</b>	<b>PERCENTAGE OF PAYMENT</b>	<b>CONDITION/REMARKS</b>
1	Delivery	70%	70% on delivery of all Hardware & Software items on production of relevant documents. Please note that Originals of invoices (plus One Copy) reflecting Taxes & Duties, Proof of delivery duly signed by Bank Officials of the respective Branch/Office and Manufacturer's/Supplier's Warranty Certificate should be submitted while claiming payment in respect of orders placed.

2	Installation	27%	27% of the total cost will be released after successful installation of Hardware/Software items supplied as per Scope of Work. The vendor has to submit installation reports duly signed by the Bank Officials of the respective Branch/Offices, while claiming payment. The invoice and installation report should contain the product serial number of the items supplied.
3	On completion of Warranty or submission of BG	3%	3% of total cost will be released on submission of Performance Bank Guarantee by the successful bidder.

<b>Addendum Item No.2</b>		
RFP Page No.45 & Page No.46	Annexure – 2 Eligibility Criteria Declaration	1. f 2. g

<b>Original Clause</b>	<b>Revised clause</b>
<ul style="list-style-type: none"> <li>▪ The Bidder should have their own Service /Support Office in at Head Office /Regional office of the Bank as mentioned in Annexure-4 of the RFP.</li> <li>▪ The Bidder should have their own of franchises `Service /Support Office in all Regional Office locations of the Bank as mentioned in Annexure-4 of the RFP.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The <b>Bidder/OEM</b> should have their own Service /Support Office across the state of Kerala.</li> <li>▪ The <b>Bidder/OEM</b> should have their own Service /Support Office across the state of Kerala.</li> </ul>

<b>Addendum Item No.3</b>		
New Clause	Purchase preference	1. Start up and Make in India

## Section H

### PURCHASE PREFERENCE

#### 1. Start-ups:

- 1.1. Applicable for Indian Bidders only as defined in gazette notification no. D.L-33004/99 dated 11.04.2018 of Ministry of Commerce and Industry and as amended from time to time.
- 1.2. As mentioned in Section-II of O.M. No.F.20/ 2/ 2014-PPD(Pt.) dated 20.09.2016 of Procurement Policy Division, Department of Expenditure, Ministry of Finance on Prior turnover and prior experience, relaxations may be applicable for all Start-ups [whether Micro & Small Enterprises (MSEs) or otherwise] subject to meeting of the quality and technical specifications specified in tender document.
- 1.3. Further, the Start-ups are also exempted from submission of Tender Fee and EMDs.
- 1.4. For availing the relaxations, bidder is required to submit requisite certificate towards Start-up enterprise registration issued by Department of Industrial Policy and Promotion, Ministry of Commerce and the certificate should be certified by the Chartered Accountant (not being an employee or a Director or not having any interest in the bidder's company / firm) and notary public with legible stamp.
- 1.5. Bidder has to submit as self-declaration accepting that if they are awarded the contract and they fail to sign the contract, or to submit a performance security before the deadline defined in the RFP, they will be suspended for the period of three years from being eligible to submit Bids for contracts with Kerala Gramin Bank as per **Form PP-B**.

#### 2. Procurement through Local Suppliers (Make in India):

Department of Industrial Policy and Promotion under Ministry of Commerce and Industry vide letter no. P-45021 / 212017-PP (BE-II) dated 28.05.2018 has notified revised guidelines to be followed to promote manufacturing and production of goods and services in India under "Make in India" initiative.

- 2.1. "Local Supplier" means a supplier or service provider whose product or service offered for procurement meets the minimum local content as prescribed under the aforesaid order or by the competent Ministries/ Departments in pursuance of the aforesaid order.
- 2.2. The minimum local content shall be 50% in general (unless otherwise prescribed by the Nodal Ministry) and the margin of purchase preference shall be 20%.
- 2.3. For award of contract, the following clauses shall be applicable in addition to other provisions in the bidding document in this regard:
  - 2.3.1. In procurement of goods, services or works in respect of which the Nodal Ministry has communicated that there is sufficient local capacity and local competition, and where the estimated value of procurement is Rs. 50 lakhs or less, only local suppliers shall be eligible. If the estimated value of procurement

of goods or services or works is more than Rs. 50 lakhs, the provisions of sub-paragraph 3.3.2 or 3.3.3, as the case may be, shall apply;

**2.3.2.** In the procurement of goods or works which are not covered by paragraph 3.3.1 and which are divisible in nature, the following procedure shall be followed:

**2.3.2.1.** Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract for full quantity will be awarded to L1.

**2.3.2.2.** If L1 bid is not from a local supplier, 50% of the order quantity shall be awarded to L1. Thereafter, the lowest bidder among the local suppliers will be invited to match the L1 price for the remaining 50% quantity subject to the local supplier's quoted price falling within the margin of purchase preference, and contract for that quantity shall be awarded to such local supplier subject to matching the L1 price. In case such lowest eligible local supplier fails to match the L1 price or accepts less than the offered quantity, the next higher local supplier within the margin of purchase preference shall be invited to match the L1 price for remaining quantity and so on, and contract shall be awarded accordingly. In case, some quantity is still left uncovered on local suppliers, then such balance quantity may also be ordered on the L1 bidder.

**2.3.3.** In procurement of goods or works not covered by sub-paragraph 3.3.1 and which are not divisible, and in procurement of services where the bid is evaluated on price alone, the following procedure shall be followed:

**2.3.3.1.** Among all qualified bids, the lowest bid will be termed as L1. If L1 is from a local supplier, the contract will be awarded to L1.

**2.3.3.2.** If L1 bid is not from a local supplier, the lowest bidder among the local suppliers, will be invited to match L1 price subject to local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such local supplier subject to matching L1 price.

**2.3.3.3.** In case such lowest eligible local supplier fails to match the L1 price, the local supplier with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case none of the local suppliers within the margin of purchase preference matches the L1 price, then the contract may be awarded to the L1 bidder.

**2.4.** Purchase preference for domestic manufacturer / local supplier, methodology of its implementation, value addition to be achieved by domestic manufacturers, self-certification, compliance, monitoring and other terms & conditions shall be as per the aforesaid Guidelines/Notifications. The Guidelines may be treated as an integral part of the tender documents.

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- 2.5. The preference to 'Public Procurement (Preference to Make in India) Order 2017' shall be subject to meeting technical specifications and full compliance of other terms and conditions of the RFP and Contract.
  - 2.6. The Bidder quoting value up to Rs. 10 Crores shall be required to provide self-certification (**as per Form PP-C**) along with the bid that the item offered meets the minimum local content in terms of para 9(a) of the Public Procurement (Preference to Make in India) Order 2017. Bidder shall also submit the list of items / services to be procured from Indian manufacturers / service providers. Bidder has to provide the value & percentage of the local content in price bids.
  - 2.7. If Bidder is quoting more than Rs. 10 Crores in their Commercial Proposal, then Bidder has to submit a certificate (**as per Form PP-D**) from statutory auditor of the company (in case bidder is a company) or from a practicing Cost Accountant or practicing Chartered Accountant (in case bidder is not a company) along with his bid in terms of para 9(a) of the Public Procurement (Preference to Make in India) Order 2017. Bidder has to provide the value & percentage of the local content in price bids.
  - 2.8. False declarations will be in breach of the Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules issued by the Ministry of for which a bidder or its successors can be debarred for up to two years as per Rule (iii) of the General Financial Rules along with such other actions as may be permissible under law.
  - 2.9. All the relevant documents/ information regarding claim for preferential treatment under this policy must be submitted along with offer by the tenderers. Post tender submission of these information/ documents shall not be considered. Further firms seeking these considerations shall be completely responsible for the truthfulness and authenticity of their claim for these benefits.